

## JOB DESCRIPTION

### Site Superintendent

April 2024

Join a team dedicated to creating the region's best townhomes.

#### About Formwell

We're a Victoria-based residential homebuilding company with more than 30 years of experience and we're looking for an experienced Site Superintendent to join our small, close-knit team.

Founded by a local pair of seasoned development and construction experts, our forward-thinking approach to design is influenced by our passion for well-crafted spaces. With our sights set on raising the standard for livability, we're committed to creating forward-thinking, well-crafted homes in established and up-and-coming neighbourhoods, close to parks, schools and amenities. Simply put, we exist to create great homes that are easy for people to love – today, and for years to come.

#### The Role

The Site Superintendent is responsible for delivering successful residential home projects, while meeting the schedule, budget, and quality standards. With a solid understanding of construction practices and solid supervisory capabilities, the Superintendent is responsible for directing day-to-day and long-range activities on-site.

#### Responsibilities

- Managing and directing current and future site activities
- Monitoring Health and Safety requirements and promoting a culture of safety onsite
- Maintaining ongoing and timely communications with the project team
- Collaborating with trade partners and consultants to deliver the best project outcomes
- Developing and managing the detailed construction schedule
- Coordinating site access and deliveries
- Ensure project is built to plans, specifications, shop drawings and applicable building codes
- Maintaining appropriate field documentation and receiving required inspections.

#### Skills & Attributes

- Strong written and verbal communication skills
- Basic working knowledge of Microsoft Office
- Good technical problem-solving skills
- Great eye for detail and quality
- Strong emotional intelligence
- Collaboration and the ability to be a team-player
- Strong ability to read and interpret building drawings and schedules
- 10+ years of supervisory experience in residential construction.

#### Compensation

This role comes with a competitive compensation package, including a base salary between \$100,000 and \$120,000 per year (based on experience).

#### How to Apply

If you think you're a great match for this role, please submit your resume and a cover letter to [hello@formwell.ca](mailto:hello@formwell.ca) using the subject title "Application: Site Superintendent". While we appreciate all applications, only shortlisted candidates will be contacted.