

## JOB DESCRIPTION

### Construction Foreman

February 2025

**Join a team dedicated to creating the region's best townhomes.**

#### About Formwell

We're a Victoria-based residential homebuilding company with more than 30 years of experience and we're looking for an experienced Construction Foreman to join our small, close-knit team.

Founded by a local pair of seasoned development and construction experts, our forward thinking approach to design is influenced by our passion for well crafted spaces. With our sights set on raising the standard for livability, we exist to create exceptional homes that are easy to love – today, and for years to come.

#### The Role

The Construction Foreman is responsible for aiding in the delivery of successful residential home projects, while meeting schedule, budget and quality standards. With a solid understanding of construction practices and ready to take on some supervisory duties, the Foreman is responsible for directing a variety of day-to-day and long-range activities on-site for their project.

#### Responsibilities

- A combination of and executing day-to-day tasks
- Monitoring Health and Safety requirements and promoting a culture of safety onsite
- Maintaining ongoing and timely communications with the project team
- Collaborating with trade partners and the Site Superintendent to deliver the best project outcomes
- Aiding in maintaining the detailed construction schedule
- Coordinating site access and deliveries
- Ensure project is built to plans, specifications, shop drawings and applicable building codes
- Maintaining appropriate field documentation

#### Skills & Attributes

- Strong written and verbal communication skills
- Basic working knowledge of Microsoft Office
- Good technical problem-solving skills
- Great eye for detail and quality
- Strong emotional intelligence
- Collaboration and the ability to be a team-player
- Strong ability to read and interpret building drawings and schedules
- Carpentry background is preferred

#### How to Apply

If you think you're a great match for this role, please submit your resume and a cover letter to [hello@formwell.ca](mailto:hello@formwell.ca). While we thank all applicants in advance, only those shortlisted for further consideration will be contacted.